

NOAH BLACKER

Email: Noah.R.Blacker@gmail.com

EMPLOYMENT EXPERIENCE

University of Tennessee Knoxville – Tickle College of Engineering Advising

Academic Advisor (August 2022 – Present)

- Meet with up to 300 students each semester as part of their mandatory advising during 30-minute meetings to review their academic progress and create personalized plans to align with their academic goals and an appropriate timeline to graduation.
- Have a detailed understanding of university policies and procedures and the nuances surrounding it to communicate to students based on the specific circumstances to make informed decisions.
- Lead implementation for new communication measures to help ensure student success during orientation and help to address advisor burnout.

The Ohio State University – Near Eastern and South Asian Languages and Cultures

Academic Program Coordinator (September 2021 – August 2022)

- Oversee all administrative functions for the academic unit of Near Eastern and South Asian Languages and Cultures including overseeing Federal Work-Study student staff, course scheduling, curriculum updating, managing building keys and facilities, event planning, taking departmental meeting minutes, helping students with language testing validation, and other various projects.
- Advised and supported graduate students in their academic careers by providing guidance during the admissions process, and during their time as both masters and PhD students to ensure they are familiar with both departmental and Graduate School handbook guidelines to ensure ability to graduate on-time.
- Edited and contributed material to the Title VI Grant for the Middle East Studies Center to receive two million dollars in federal aid towards faculty and graduate student positions, events, scholarships, and other scholastic projects to support education on language and cultural courses of the Middle East and South Asian subcontinental regions.
- Successfully navigated and supported faculty in a brand-new general education program to adapt current courses to the new curriculum and educated faculty to be able to create proposals for success that were then highlighted as stellar examples for other academic units to reflect and adopt.
- Within 6 months of starting the position, was able to support my academic unit, as well as a secondary unit, History, in course management, scheduling, and curriculum updates, and train their incoming course scheduling staff member.

Indiana University – Student Foundation

Leadership Development Graduate Assistant (August 2018 – May 2020)

- Researched and assessed leadership development opportunities for undergraduate students and made suggested development opportunities to increase student development and marketability of the organization in order to create change towards campus culture regarding philanthropy, service, and leadership.
- Developed curriculum and outlined a curriculum development plan that allows for students to take academic credit for co-curricular work in order to increase students' personal and academic success on topics related to mentorship, organizational management, and leadership.
- Planned long-term partnership-building initiatives with multiple stakeholders and campus partners to find new and sustainable ways to fulfil organizational goals.
- Created learning outcomes and skill competencies from analyzing organizational programming to provide theoretical and structural foundations to office projects and initiatives and to track student and leadership skills development.
- Interviewed students and alumni to assess their development through multiple theoretical lenses regarding their experience in the organization to ensure that the organization is effectively fulfilling out its mission and to find gaps in programming and organizational structure to then make changes towards.

Northeastern University – External Events and Conference Programs

Conference Coordinator ACUHO-I Intern (May 2019 – August 2019)

- Planned and coordinated the logistics of providing on-campus housing for over fifteen conferences (over 300 patrons) including ensuring that beds were made, welcoming guests, and communicating with relevant parties including campus security, IT, etc.
- Led and supervised a staff of up to 11 students to uphold high customer service standards and provide helpful and timely accommodations to guests.
- Served on-call duty rotation to help support student staff with crisis and emergency management.

Indiana University – Office of International Services

Practicum Intern (January 2019 – April 2019)

- Planned and executed the day-long International Women's Day Conference, including finding a keynote speaker, presenters, working with multiple stakeholders, and trained staff in order to empower women at Indiana University.
- Learned about the needs of international students and the political and systematic structures that shape their experiences.
- Supported and advised student staff to help plan large scale events including International Graduation and Leadership Awards, and various events geared towards the experience of international students including families.

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- Increased understanding and advocacy towards diverse student populations including international students, women, and students of various ethnicities and countries of origin.

The Ohio State University – Office of Student Life’s Off-Campus and Commuter Student Services

Student Manager (May 2017 – August 2018)

- Coached and supervised student supervisors on their professionalism, leadership skills, and personal growth to assist student staff in continuous student development.
- Implemented multiple leadership styles effectively to encourage student supervisors to independently plan and execute large scale events and initiatives, enhance workflow and office management processes, manage accounts with incomes of over \$50,000, and contributed to customer experiences to build engaged citizenship amongst stakeholders.
- Actively worked with professional staff to ensure the success of hosting the 2018 International Town and Gown Association City and University Relations Conference at The Ohio State University by assisting in planning training, logistics, and the support of over 30 volunteers for the conference which supported over 300 attendees over the course of a week.
- Assessed the execution and planning of large-scale events and initiatives with at least 200 attendees, workflow and office management to further develop each to ensure continual growth of key departmental projects and processes as it aligns with the department’s mission.
- Identified and creatively addressed areas of improvement for the department work culture to create a healthy work environment for both staff and customers, while developing values of diversity and inclusion for student supervisors and student staff.
- Assisted and led alongside professional staff office logistics including managing multiple emails, supported and advised students on customer service standards, documented business and internal information including employment, office processes, standard operating procedures, staff calendars, and other relevant documents.

Student Supervisor (July 2016 – May 2017)

- Trained and supervised student staff members including managing timekeeping, contributing to one-on-one meetings and assisting in continuous student development in professionalism, diversity and inclusion, and personal growth.
- Led effectively to plan and execute large scale events and initiatives, enhance workflow and office management processes, and contribute to customer experiences.
- Benchmarked internal and external peer-mentoring programs at The Ohio State University to help outline curriculum for the Commuter Mentoring Program.

Commuter Liaison & Administrative Assistant (February 2015 – July 2016)

- Mentored and developed first year commuter students in academics, and extracurriculars to increase retention.
- Planned, marketed, and executed unique programming for commuter students including support during summer orientation.
- Assisted in the creation of an annual publication by collaborating with several departments, landlords, and local area businesses.
- Supported office logistics including managing emails, supported customer service standards, and documented business records and other sensitive information

EDUCATION

University of Tennessee – Knoxville, Tennessee

Master of Arts in English: Expected Graduation December 2025

Indiana University – Bloomington, Indiana

Master of Science in Education in Higher Education and Student Affairs: May 2020

The Ohio State University – Columbus, Ohio

Bachelor of Arts in English: Literature, Film, and Popular Culture Studies with Research Distinction, May 2018

Undergraduate Thesis: The Teleology of Trauma: How Haruki Murakami Shapes Narratives and Their Methods in Creating and Understanding Trauma

ADDITIONAL EXPERIENCES

Teaching Experience

- ***ENGL102 – English Composition II*** – TA for “Inquiry into Food”, helped to present final unit on qualitative research (Spring 2024)
- ***EF102 – Introduction to Tickle College of Engineering*** – Instructed first year studies course for Engineering students (Fall 2023, 2024)
- ***EDUC-U450: Foundations of Residential Leadership*** – Co-instructed 2 credit hours (Spring 2019, Spring 2020)
- ***Book Oblivion – Reading Beyond Murakami*** - Led discussion with adult learners around literature and philosophy (2020)

Presentations

- ***Denman Research Forum*** – Presented Undergraduate Thesis; The Teleology of Trauma: How Haruki Murakami Shapes Narratives and Their Methods in Creating and Understanding Trauma (April 3, 2018)
- ***NEXUS Interdisciplinary Conference*** – Presented ‘Merleau-Ponty and Fatness; or How to Philosophize with a Body’ (April 5, 2024)